

# Rocky Mountain Llama and Alpaca Association, Inc.

Board of Directors Meeting - February 11, 2015 6:30 RMT

The meeting was called to order at 6:33 RMT. A quorum was met. Present were Lougene Baird, Linda Hayes, Brent Holt, Geri Rutledge and Dick Williams.

## Treasurer's Report.

Bookstore General Op	\$ 888.89	
CFL&A Production Savings	11,443.98	
Corporate General Op	3,933.42	
Fiber Committee Reserves	100.00	
Life Member Reserves	5,022.86	10% will TXFR to GenOp4/1/2015
Liquid Asset	20,231.74	
Marketing/Research Reserves	7624.44	
Premier Time Savings	23,117.44	
Insurance Reserves	3,345.18	
Youth Reserves	970.09	

TOTAL CASH \$ 76,177.89 As 2-11-15

**FINANCIAL REPORT** Bookkeeper report from Marilyn Arnold. Three (3) 1099's were issued and mailed to recipients on 1/27/2015, as well as the 1096 transmittal form to the IRS (due 2/28/2015). RMLA 1/31/2015 Balance Sheet and Profit and Loss were sent to the Board for its review. January expenses included Fiber booth fees to Blackhills Fiber Arts Fair (\$95.00) and to Estes Park Wool Market (\$550.00), and for NWSS sponsorships (\$250.00). All board approved checks have been written and mailed. There are no outstanding bills. All bank accounts have been reconciled as of 1/31/2015. All deposits and/or transfers have been made to the appropriate accounts.

**MOTION: Pay** Insurance General Liability annual policy for \$1545.00 and Directors and Officers annual policy. Motion by Linda. 2<sup>nd</sup> by Dick. Motion passed.

## I. Committee reports -

**Bookstore** - Lougene - Liaison. Jan Adamyck, Chair. The Bookstore is running low on cash as orders have fallen to near nothing. Again, most orders are from England with the purchases paying shipping costs. An occasional order comes from US booksellers. Most sales have decreased. Attribute this to internet and finding information on line. Future discussion should happen to process resolutions.

**Calendar** - Lougene - Liaison. Dick Williams and Pat Bradstreet, Co-Chairs. - There are about 30 2015 calendars remaining. Sales through the RMLA Bookstore and events totaled about \$1688. Printing costs were \$1143 which indicates a net profit of \$600.

**MOTION: Send an email blast to clearance the remaining 30 calendars for \$5. Motion by Linda. Brent seconds. Motion passed.**

If RMLA wants to print a 2016 calendar we need:

- To call for photos for the 2016 Calendar in the next Journal. Dick will write this for Journal.
- Dick would really like to see someone else take charge of gathering up ads and photographs therefore another Co-Chair is needed. This request shall be included in the journal article.

- Pat Bradstreet has informed me that she has begun a layout for a 2016 calendar.
- E-Communications - Lougene - Liaison.
  - Website and email blasts - Ron Hinds
  - Facebook - Brianna Cozzetto, Chair - RMLA Facebook has 91 'friends'.

#### **Education** - Linda Hayes - Liaison

- We have been working to keep members informed about events in the llama world that need to be dealt with. These include the ban on llamas from parks in Alaska and the continued rescue of llamas and alpacas needing rehomed.
- We have approved an educational seminar put on by the Ccara Association of North America. It should be an in depth weekend of sharing llama knowledge. April 11th & 12th in Sedalia, CO.
- The board discussed Marty McGee Bennett as a possible speaker for the Annual Meeting or a separate event. This will remain a focus for the future

Events/Marketing - Dick Williams - Liaison. Mary Wickman, Chair. In addition to the returning events from last year, RMLA is sponsoring three new events. On March 21 is the Llamas and Friends in the Park, April 11 & 12 the North American Ccara workshop and April 23 the Rocky Mountain Regional Animal Control Workshop. The insert into the membership renewal packet has received a good response as several new members to the race have shown an interest in volunteering on race day as well as over \$1000 in donations. The bod on behalf of RMLA wants to give thanks to Betty Robertson for her generous donations to RMLA.

Fiber - Geri Rutledge - Liaison. Jill Knuckles and Cheryl Juntilla, Co-Chairs

The current 2015 guidelines for having products in the RMLA Fiber Coop were sent to Ron Hinds today to update the RMLA website. RMLA has been able to increase booth sizes in 2015 to allow incorporation of the Educational display when the Fiber Coop is present.

**MOTIOM: secure a second booth (#52) at Burrs Days craft Fair for \$75. Motion by Linda. 2<sup>nd</sup> by Lougene. Dick abstains. Motion passed.**

This will make it the 6th booth expansions for education in 2015. The booth manager for the location will need to be in coordination with Mary Wickman to have the display in the trailer and ready for use.

· APRIL 24 & 25, 2015 BLACK HILLS FIBER ART FESTIVAL, RAPID CITY, SD

Contact the RMLA Fiber Co-op. Cheryl Juntilla [cajwdj@aol.com](mailto:cajwdj@aol.com) or Jill Knuckles [talltaillamas@bigplanet.com](mailto:talltaillamas@bigplanet.com)

· June 13 & 14, 2015 Estes Park Wool Market, Estes Park, CO

Contact the RMLA Fiber Co-op. Cheryl Juntilla [cajwdj@aol.com](mailto:cajwdj@aol.com) or Jill Knuckles [talltaillamas@bigplanet.com](mailto:talltaillamas@bigplanet.com)

· JULY 25 & 26, 2015 BURRO DAYS CRAFT FAIR, FAIRPLAY, CO

Contact the RMLA Fiber Co-op. Cheryl Juntilla [cajwdj@aol.com](mailto:cajwdj@aol.com) or Jill Knuckles [talltaillamas@bigplanet.com](mailto:talltaillamas@bigplanet.com).

· SEPTEMBER 12 & 13, 2015 SALIDA FIBER FESTIVAL, SALIDA, CO

Contact the RMLA Fiber Co-op. Cheryl Juntilla [cajwdj@aol.com](mailto:cajwdj@aol.com) or Jill Knuckles [talltaillamas@bigplanet.com](mailto:talltaillamas@bigplanet.com)

· September 26 & 27, 2015 Sneffels Fiber Festival, Ridgeway, CO

Contact the RMLA Fiber Co-op. Cheryl Juntilla [cajwdj@aol.com](mailto:cajwdj@aol.com) or Jill Knuckles [talltaillamas@bigplanet.com](mailto:talltaillamas@bigplanet.com)

· October 3 & 4, 2015 Taos Wool Festival, Taos, NM  
Contact the RMLA Fiber Co-op. Cheryl Juntilla [cajwdj@aol.com](mailto:cajwdj@aol.com) or Jill Knuckles [talltaillamas@bigplanet.com](mailto:talltaillamas@bigplanet.com)

· October 10 & 11, 2015 Palisade Quilt & Fiber Festival, Palisade, CO  
Contact the RMLA Fiber Co-op. Cheryl Juntilla [cajwdj@aol.com](mailto:cajwdj@aol.com) or Jill Knuckles [talltaillamas@bigplanet.com](mailto:talltaillamas@bigplanet.com)

**Finance** - Brent Holt - Liaison. Marilyn Arnold, Chair

Report was accepted at the beginning of meeting. Each board member received the finances prior to the meeting for review.

**Journal** - Lougene - Liaison. Kathy Stanko and Ron Hinds, co-Editors - The deadline for the spring Journal is Feb 20. Lots of copy has been turned in, still a little short on ads. Linda brought up discussing exchange copy submitted for ads, and the board would need to design specific guidelines if this were to happen. The Journal staff does not recommend this action. The four Journal staff members said they have an efficient system developed between receiving articles, ads, layout/design and proofing and each Journal is becoming easier to put together. This allows more time and energy to grow the Journal and work toward more educational articles. Dick and Geri have additional information to get to the Journal before the deadline based on information from this board meeting.

**Library** - Dick Williams, Liaison and Chair. A member recently requested the first Library request in almost 10 months. Last week (a new member) requested five items consisting of three DVD's and two books which were promptly mailed. Baring those items all material is present and correct.

**Membership** - Brent Holt - Liaison. Dick Williams, Chair. The total Association membership at this time stands at 280 in 21 states. (This consists of 189 memberships with 91 representing two members.) These members break out as follows:

Youth – 27  
Young Adult – 1  
Annual – 188  
Life – 45  
Honorary – 19

The annual renewal packets were in the mail by mid-January and we began to receive renewals a little over a week later. To date we have received 30 new or renewals (including two new annual memberships) since the first of the year. Nine Youth Members renewed in December. This number is slightly ahead of last year's numbers. We have received three responses so far to the Fairplay enclosure – these names have been forwarded to Gary Carlton. The board will be sending responses to members who requested more information.

The cost for sending the renewal letters out was quite low this year – about \$90 – due to using supplies already on hand (including printing overruns from last year). All these have been used up however so a new supply of envelopes, stamps and a total printing will be needed for the 2016 mailing.

**Publications Coordinator** - Lougene Baird - All is well!

**Rescue** - Linda Hayes - Liaison. Susi Hulsmeyer-Sinay, Chair. The Rescue committee is happy to see that so many of our members are taking an active part in the rescue problem. Many are taking in llamas or helping with transport and other needs. The RMLA email blast about sending donations to SWLR resulted in over \$200 being donated to that organization. As a result of a recent email discussion about RMLA's role in rescue, the RMLA BOD updated and approved the Rescue Committee Guidelines.

**Youth and 4-H** - Liaison Geri Rutledge, Brianna Cozzetto, Chair

Jill Knuckles has approval from Estes Park Wool Market to have the silent auction on Saturday June 13<sup>th</sup> during the show and the proceeds will go to the Youth Awards Program. Brianna will be setting up a crew to help with this. The guidelines for 2015 have been posted on the RMLA website. It is suggested in June to review all the rules for the YAP program and have them ready to roll in the fall for publication in Journal and website. There was a question about how can RMLA support a youth who has medical issues, it would need to be an individual effort from members to show support.

## II. Old Business -

1. **Review 25<sup>th</sup> reunion of the Estes Park Wool Market llama show.** The Estes Park llama alpaca show is the longest running show in the Nation and was once the largest show of its kind. This year will be the 25<sup>th</sup>. Jill Knuckles is Superintendent and has been working closely with staff from the Fairgrounds to make this year special. \$800 has received in donations to spear head a celebration during the event to educate, and share the history of llamas and alpacas for showing, breeding and fiber production. The celebration can be held at the Senior Center located at the Fairgrounds, have a speaker(s) who can share the history, EPWM trivia, etc. A committee needs to form and develop this idea. Brent will be checking on insurance for the location.

**MOTION: Approve RMLA sponsorship of the Estes Park Wool Market Llama Show 25<sup>th</sup> Reunion. Motion by Linda, 2<sup>nd</sup> by Geri Motion passed.**

Geri will get the article ready for the journal.

## III. New Business

Record of e-mail voting since the last Board meeting. **MOTION:** Make the following motions which were approved by e-mail since the close of the last meeting a matter of permanent record. Motion by Dick second by Linda, motion passed.

1. **MOTION:** For yearend accounting purposes, replace Jerry Dunn's \$100 Gift Certificate to the Fiber Co-op for a check in the same amount. Motion by Lougene. 2<sup>nd</sup> by Brent. Motion passed December 14, 2014.
2. **MOTION:** Pay PJs Print Broker \$550.00 for the production of the RMLA 2014 Winter Journal. Motion by Lougene. 2<sup>nd</sup> by Geri. Motion passed December 15, 2014.
3. **MOTION:** Pay \$100 to CALPACA to support an educational camelid symposium at UC Davis. Motion by Dick, 2<sup>nd</sup> by Linda. Motion passed December 17, 2014.

4. MOTION: Reimburse Ron Hinds \$286.70 for postage and supplies for 2014 Winter Journal. Motion by Lougene. 2<sup>nd</sup> by Geri. Motion passed December 19, 2014.
5. MOTION: Approve Gayle Woodsum as the 2015 Bobra Goldsmith Leadership Award recipient. Motion by Lougene. 2<sup>nd</sup> by Geri. Motion passed December 29, 2014.
6. MOTION: Approve \$1,165. for 2015 Fiber Co-op booth fees for a single size booth for the following events: Black Hills Fiber Art Festival - \$95, Estes Park Wool market - \$300, Burro Days Craft Show \$65.00, Salida Fiber Festival \$175.00, Sneffles Fiber Festival - \$150.00, Taos Wool Festival - \$380.00. Palisades fee pending. Motion by Linda, 2<sup>nd</sup> by Brent. Motion passed December 29, 2014.
7. MOTION: Approve \$525.00 to be paid for out of Marketing/Advertising Reserves for additional double space fees to enlarge 2015 Fiber Co-op booth: Estes Park Wool Market \$250, Salida Fiber Festival \$175.00, Sneffles \$100.00. Palisades fee pending. Motion by Linda, 2<sup>nd</sup> by Brent. Motion passed December 29, 2014.
8. MOTION: Pay Linda Easton, CPA. \$541.25 to be divided forty percent (\$376.50) paid out of General Operations and sixty percent (\$564.75) paid by the RMLA Bookstore. Motion by Lougene. 2<sup>nd</sup> by Geri. Motion passed December 30, 2014.
9. MOTION: Approve the 2015 Youth Awards Program as amended. Motion by Geri. 2<sup>nd</sup> by Linda. 2 abstention. Motion passed January 12, 2015.
10. MOTION: Approve letter to Southwest Llama Rescue regarding RMLA's involvement in rescue efforts. Motion by Linda, 2<sup>nd</sup> by Brent. Motion passed January 17, 2015.
11. MOTION: Reimburse Marilyn Arnold \$48.00 for RMLA general postage use. Motion by Lougene. 2<sup>nd</sup> by Brent. Motion passed January 24, 2015.
12. MOTION: Approve Rescue Committee Guidelines and give to committee Chair. Motion by Linda, 2<sup>nd</sup> by Geri. Motion passed January 27, 2015.
13. MOTION: Approve the Golden Plains Llama Association 2015 Conference, an educational event, to be held on February 14, 2015, in McPherson, Kansas and organized by RMLA members Geri Rutledge and Patti Morgan. Motion by Lougene. 2<sup>nd</sup> by Linda. Motion passed January 29, 2015.
14. MOTION: Approve the new RMLA event - North American Ccara Association (NACA) Ccara Llama Clinic, and educational workshop for the Ccara Llama, to be held on April 11 and 12, 2015 in Sedalia, CO. Motion by Linda. Motion passed January 30, 2015.
15. MOTION: Reimburse Jill Knuckles \$380 for the 2015 Taos Wool Festival vendor fees which includes a booth fee of \$315, Town of Taos Business License of \$10 and membership in the Mountain and Valley Wool Association of \$55. Motion by Lougene. 2<sup>nd</sup> by Geri. Motion passed January 30, 2015.
16. MOTION: Approve minutes of the December 10, 2014, Board of Director's Meeting. Motion by Dick, 2<sup>nd</sup> by Linda. Motion passed February 1, 2015.
17. MOTION: Approve Rocky Mountain Regional Animal Control Training workshop to be held at the Jefferson County Fairgrounds in Golden Colorado on April 23, 2015. An alternate RMLA organizer is not needed as Jerry Dunn has been invited to speak on and help develop safe ways to handle camelids in emergency situations. Motion by Brent, 2<sup>nd</sup> by Linda, Motion passed February 5, 2015.

18. MOTION: Approve Llamas and Friends in the park, a lunch hike to enjoy llamas in the outdoors and meet interested people along the way. The event will take place in the Wheat Ridge Green Belt in Golden Colorado on March 21, 2015 and is organized by Jerry Dunn and Debbie Rothwell. Motion by Linda, 2<sup>nd</sup> by Brent. Motion passed February 5, 2015.

19. MOTION: Reimburse Dick Williams \$209.91 for postage for Library to mail material to a member (\$22.69), Membership Committee for mailing new member welcome packets (\$24.22), for Events Committee/Mary Wickman to mail event materials (\$12.65), for Membership Committee to send renewal packets to members (\$138.60) and for GenOps Corporate postage/Bank deposit (\$11.75). Motion by Lougene. 2<sup>nd</sup> by Geri. - Dick abstained. Motion passed February 9, 2015.

B. The board discussed the US National Parks in Alaska trying to ban llamas within the park borders. Linda has been working on a letter to the Parks and will send a final draft to the board members before sending to parks.

Future BOD meetings will be held the second Tuesday of each month at 6:30 RMT unless otherwise noted.

VII. Motion to close meeting the meeting: Motion by Brent to close the meeting at 7:47pm RMT second by Lougene, motion passed.

*The RMLA Board may convene in Executive Session to discuss items on this agenda, personnel matters or consult with its legal or accounting counsel.*