

Rocky Mountain Llama and Alpaca Association, Inc.

Board of Directors Meeting – January 19, 2016 7:46 RMDT

The meeting was called to order at 7:46 RMDT. Present were Lougene Baird, Brent Holt, Geri Rutledge, Dick Williams, Jeanne Williams, a quorum was met.

Treasurer's Report. FirstBank of Colorado individual bank account balances.

Bookstore General Op	\$	811.04
CFL&A Production Savings		7,307.30
Corporate General Op		5,150.21
Fiber Reserves		100.00 (\$100 = genops adv to hold account open)
Insurance Reserves		4,978.33
Life Member Reserves		4,771.14
Liquid Asset		20,248.20
Marketing/Research Reserves		6,875.88
Premier Time Savings		23,396.40
Youth Reserves		952.55
TOTAL CASH	\$	74,591.04

MOTION: Transfer \$99 of the \$100 that was used to open the Fiber Reserve account back to the General Operations account leaving \$1 to keep the account active. Motion by Brent. 2nd by Jeanne. Motion passed.

Bookkeeper report from Marilyn Arnold. 2015 Balance Sheet and P/L were sent to the Board.

- **December expenses:**

Corporate: \$36.92 (Conference Call)
Fiber: \$16.00 (Sales Tax License renewal for CO)
Journal: \$502 (Printing); \$237.96 (Postage); \$8.62 (Supplies)

- **December income:**

Interest income: \$75.88
Calendar: \$20.00 (2016 calendar)
Dues: \$40.00
Journal Ads: \$409.60 (2015 Winter - 2016 Fall)

All board approved checks have been written and mailed. There are no outstanding bills. All bank accounts have been reconciled as of 12/31/2015. All deposits and/or transfers have been made to the appropriate accounts. All Paypal transfers have been made as of 12/31/2015. IRS 1099 are being prepared to issue prior to January 30, 2016

Committee reports

Bookstore - Lougene Baird- Liaison. Jan Adamyck, Chair - The inventory in the Bookstore is 832 Caring For Llamas and Alpacas and 44 Youth Manual. Fourth quarter sales were slow. A discussion was held with the authors who hold the copyright. One suggested the book be translated into Spanish and the other felt the text should be freshened up by a younger veterinarian. The Board will consider how to take on these two projects.

Calendar – Dick Williams -Liaison. Pat Bradstreet, Chairs. Calendar – The 2016 has sold out. We thank all of the contributors and those who bought ads. The 2017 calendar has been laid

Education – Jeanne Williams – Liaison. Mary Vavrina, Chair. An event was presented to and approved by the Board that RMLA sponsor a Marty McGee Bennet Workshop to be held April 16 and 17, 2016, at Kinyon's Double Diamond Ranch. The event will be open to others than RMLA members and 15 to 20 may attend. RMLA will pay up to \$7.50 for lunch and beverages per day for attendees plus organizers and instructor's lunch/beverages. RMLA will refund \$25 (by check) per day per RMLA members who registers and who completes the clinic. Participants register for the days they wish to attend on Bennett's website.

Events/Marketing - Dick Williams - Liaison. Mary Wickman, Chair. Events. Eight events are approved for 2016 and are posted on the RMLA.com Calendar.

Journal - Lougene Baird - Liaison. Kathy Stanko and Ron Hinds, co-Editors. - Four issues were printed in 2015. The Journal income and expenses were at the budgeted amount for the year. Work on the Spring 2016 issue is coming along well. Journal staff is asking how many extra copies are needed for events.

Library - Dick Williams - Library – The Library has 10 items checked out to two members. out.

Membership - Brent Hold - Liaison. Dick Williams, Chair. Membership Renewal packets have been mailed to current members. An invitation to join RMLA was sent to approximately 60 non-members who have volunteered at RMLA events. The mailing was posted bulk mail.

Publications Coordinator - Lougene Baird – The 2016 calendar has sold out. The next items to publish are the Spring Journal and Membership Directory. Request for bids are being worked on to make sure RMLA is getting the best price possible for printing costs.

Youth and 4-H - Geri Rutledge - Liaison – Marshall Rutledge, Chair. Review membership. 2017 award will be determined by the amount of donations to the Youth Fund and given early in the year 2017. Place to be determined.

II Old Business –

III. New Business –

A. Record of e-mail voting since the last Board meeting. **MOTION: Make the following motions which were approved by e-mail since the close of the last meeting a matter of permanent record. Motion by Dick. 2nd by Brent. Motion Passed.**

1. MOTION: Reimburse Geri Rutledge \$128.71 for invoice paid to Montana Silversmiths for the purchase of a belt buckle for the high point youth in the 2015 Youth Award Program. Motion by Brent. 2nd by Jeanne. Motion passed November 6, 2015.
2. MOTION: Pay Valley Graphics & Design invoice in the amount of \$273.00 for award banners for the 2015 Youth Awards Program. Motion by Brent. 2nd by Jeanne. Motion passed November 6, 2015
3. MOTION: Change December Journal mail deadline date permanently to December 26. Motion by Brent. 2nd by Dick. Motion passed November 26, 2015.
4. MOTION: Approve Pacabuddies 2016, a new RMLA event, to be held September 10 and 11, 2016 on the Douglas County Fairgrounds, Castle Rock, Colorado, organized by Ron Hinds with alternate organizer Brent Holt. RMLA will issue a Certificate of Liability. Motion by Lougene. 2nd by Geri. Motion passed November 26, 2015.
5. MOTION: Pay Colorado Department of Revenue \$16 for two-year Multiple Event Sales Tax License. Motion by Lougene. 2nd by Brent. Motion passed December 7, 2015.

6. Motion: Combine the Youth Awards Program Silent Auction and the Fiber Co-op Silent Auction to be held at the 2016 Estes Park Wool Market Llama Show. Bid sheets will be a unique paper color for each committee. The proceeds will be tallied and divided accordingly at the completion of the combined auction to assure that each Committee receives its correct percentage of the revenues. All money and the tally sheets will be sent to the RMLA bookkeeper for distribution to the appropriate committee reserve accounts. Motion by Lougene. 2nd by Brent. Motion passed December 7, 2015.
 7. MOTION: Approve Board of Directors Minutes for November 17 meeting. Motion by Dick. 2nd by Geri. Motion passed December 7, 2015.
 8. MOTION: Approve the Fairplay Llama Race to be held on July 30, 2016, as a returning RMLA event organized by Gary Carlton with alternate organizer Vicky Foster. Motion by Jeanne. 2nd by Brent. Motion passed December 14, 2015.
 9. MOTION: Approve the Leadville 100 Hope Pass Aid Station to be held on August 20, 2016, as a returning RMLA event organized by Gary Carlton with alternate organizer Vicky Foster. Motion by Jeanne. 2nd by Brent. Motion passed December 14, 2015.
 10. MOTION: Approve Board of Directors Minutes for November 30, 2016, meeting. Motion by Dick. 2nd by Brent. Motion passed December 14, 2015.
 11. MOTION: Approve sponsorship in the amount \$250.00 for the National Western Stock Show Llama Show 2016. Motion by Lougene. 2nd by Jeanne. Motion passed December 19, 2015.
 12. MOTION: Pay PJs Printing Broker invoice in the amount of \$502 for production of the winter issue of the Journal of the RMLA. Motion by Dick. 2nd by Brent. Motion passed December 20, 2015.
 13. MOTION: Reimburse Ron Hinds invoice in the amount of \$246.58 for postage and supplies to mail the winter issue of the Journal of the RMLA. Motion by Dick. 2nd by Brent. Motion passed December 20, 2015.
 14. MOTION: Approve December 22, 2016, Board of Directors meeting minutes. Motion by Lougene. 2nd by Dick. Motion passed December 31, 2015.
 15. MOTION: Approve Pacabuddies Event (September 10 and 11, 2016) amended application to change the backup organizers for the event to RMLA members Megan and Ben Hill. Motion by Dick. 2nd by Lougene. Motion passed January 4, 2016.
 16. MOTION: Reimburse Marilyn Arnold \$5.75 for postage. Motion by Geri. 2nd by Dick. Motion passed January 4, 2016.
 17. MOTION: Reimburse Mary Wickman \$12.65 for shipping event material to events. Motion by Jeanne. 2nd by Geri. Motion passed January 13, 2016.
 18. Motion: Approve RMLA educational llama training event organized by the RMLA Educational Committee, Mary Vavrina as organizer and Karen Kinyon as backup organizer. The Workshops will be held on April 16th and 17th, 2016, at RMLA members Karen and Robert Kinyon's ranch (Double K Diamond) in Wellington, Co. Marty McGee Bennett will accept all registrations and fees. RMLA will refund \$25 per day to RMLA members who complete the workshops. RMLA will pay up to \$7.50 per lunch and beverages per day to all attendees, Karen, Mary, and Marty McGee Bennett. Motion by Brent. 2nd by Dick. Motion passed January 14, 2016.
- B. Set meeting dates - suggested Feb 2, March 1, April 5, May 3, June 7, July 5 August 2.
 - C. A discussion was had about possible date and place for Annual Meeting, the decision was tabled.

VII. Motion to close meeting. Motion by **Geri**, 2nd by Dick. Approved and the meeting closed at 8:15 RMT.