

Rocky Mountain Llama and Alpaca Association, Inc.
Board Meeting Agenda April 18, 2012

Present: Lougene Baird, Jerry Dunn, Dick Williams, Ann Bruhn, Geri Rutledge

The meeting was called to order at 6:36 MDT. It was determined a quorum was present.

Minutes from last meeting – March 14, 2011 were approved by e-mail vote and posted to website the following week. An e-mail was sent to members bringing their attention to the posting.

Treasurer 's report. Current balance of all RMLA accounts is \$78,573.27. Motion by Jerry Dunn to accept the treasury report as presented. Second by Dick Williams. Motion passed.

In addition, the Board agreed that we are grateful for the time and effort Ann has spent to revisit the RMLA books in an effort to raise the level of RMLA accounting system to the GAAP/SAP standards while integrating necessary changes to work within non-profit guidelines.

Committee Reports –

Bookstore – Ann/Lougene The Bookstore credit card account with FirstBank has been canceled. PayPal is in place for book purchases. PayPal has not been used. Purchases have been prepaid by check. First quarter royalties have been paid. The printer is working on binding the additional 150 copies which the Board previously approved.

Calendar - Geri. The Calendar committee has received sufficient photos for the 2013 Calendar.

Events/Marketing – Jerry. Jerry contacted Patti Morgan about the cost of ordering 5 more RMLA liability signs to replace lost ones. Jerry suggested RMLA change the event application to remove the RMLA radios as an option in the event package. Only 2 events use the radios and one has changed over to other kinds of communication. Estes Park is the remaining event that uses the radios. Jerry will change the form for event registration and remove reference to the radios. Jerry has 3 remaining radios that are working, when they die, she would not recommend purchasing additional radios. Jerry Dunn motions to purchase 6 new banners at \$10 each for the Colorado Liability Signs, Geri Rutledge Seconds. Motion passed.

Finance – Lougene. Lougene and Ann have been working to build this committee. Marilyn Arnold volunteered to chair. Marilyn is currently working for a non-profit organization as its financial officer. Jan Adamcyk is also a financial officer. Ann Bruhn, Treasurer is also in the financial department of her work. These three will be the committee members as per the RMLA Bylaws. Lougene will serve as Liaison.

Fiber-Geri. – Patti had no report. Lougene called Estes Park Fairgrounds and verified that the RMLA check for the Fiber Co-op as well as the application for commercial space had been received and RMLA is assured a spot in the commercial barns during the Wool Market. Jerry reported the minor repairs to the RMLA Fiber Co-op trailer had been completed at no cost. At EPWM, The Sharon Beacham Award will be presented for the first time. Patti Morgan has the plaque, a certificate will be awarded to the winner and the \$100 prize money will be mailed later.

Government Relations – Ann. Teri Baird. No report. Dick Williams spoke about some information just coming out of California that may affect commercial packing business and the llama packing industry. Information is new, so as we get more information, more discussion will follow.

Journal - Lougene. RMLA Journal printing is now done in Colorado to speed up publication and be closer for the editor to work directly with the printer. A bulk mail permit has been purchased. The Editor, Sue Grim, has expanded the Journal committee to include Jane Levene who is talented in layout issues and Kathy Stanko who continues to be in charge of the "Ask the Vet" column. To round out the committee, Sue is looking for a couple of members who would like to help with the advertising and a member who would like to help with proof reading. Please call Sue directly to help.

Library- Dick . All material present and in good order.

Membership- Ann RMLA has 20 Honorary, 25 Life, 4 Young Adults, 14 Youth and 117 Regular members. We also have a list of non-renewals and the BOD members will be contacting them to try and retain the members.

Nominations and Elections – Geri Rutledge will set the dates, call for nominations, set date for mailings, return dates and announcement date. Lougene will prepare the Call for Candidates for the RMLA email blasts.

Pack – Dick. Midwest Llama Packing Festival, Sept 8 & 9 at the Kickapoo Valley Reserve, Hwy 131, La Farge, WI. 10am to 4:30pm. Email brownderosa@centurytel.net, phone (608) 487-5964.

Publication Coordinator– Lougene. Barb Hance has sent the member list to Jane Levene who will be in charge of layout. An e-mail was sent to all RMLA members asking for photos for the directory. The goal is to publish the directory by mid-May. We are looking for photos from 30 years ago, to go along with RMLA 30th Anniversary.

Website – Lougene. - Ron Hinds reports the refreshed website is receiving an incredible number of visitors on a daily basis. When an e-mail is sent to members through the website communications platform, the bandwidth shows an amazing number of members viewing the website. The website and Ron are now ready to have all communications to members sent from there. Thanks to Ron for helping Brianna design and post the T-Shirt sale items.

Youth and 4H – Geri. - Brianna has designed an RMLA Logo for the RMLA 30-Year Anniversary. She recently sent an e-mail to all members, with instructions on how to order, pay and have delivered the T-Shirts. All profits from the sale of shirts will go to the Scholarship Fund for youth who are members of RMLA. Brianna has suggested that the proceeds help pay for Regional Show fees. Dick reported – The Youth Clinic is still planned for May 12. At Brianna's request the buckle for the youth award was ordered and Dick will get the Savings Bond going as soon as Dick get a SSN for the winner. To winner will be announced this summer. Dick suggested that in the future the application forms sent out for the award include a space for the applicant's SSN.

V. Old Business:

VI New Business –

A E-mail Voting record – Motion: Make the following motions approved by e-mail since the previous Board meeting a matter of permanent record. Motion made by Dick Williams 2nd by Jerry Dunn all approved.

1. Motion: MOTION: Approve minutes from the March 14, 2012 Board meeting. Motion by Lougene. 2nd by Jerry. Motion passed 3/20/2012.
2. MOTION: Reimburse Lougene \$64 for expenses incurred on behalf of RMLA: \$50 for Colorado Corporate Periodic Report and \$14 postage for sending Youth Manuals to committee. Motion by Geri. 2nd by Dick. Motion passed 3/22/2012.

3. Motion: Reimburse Sue Grim \$390 for RMLA bulk mail permit and one-time presort fee. Motion by Lougene. 2nd by Dick. Motion passed 3/24/2012.
 4. Motion: Approve 1st Annual RMLA Youth Show Clinic, Westcliffe, CO, May 12, 2012. Motion by Jerry. 2nd by Dick. Motion passed 4/2/2012.
 5. Motion: Pay PJ's Printing Broker \$537.56 for printing 235 copies of Spring 2012 Journal. Motion by Lougene. 2nd by Jerry. Motion passed 4/7/2012.
 6. Motion: Reimburse Patti Morgan \$155.00 for the following expenses: 2012 Hummer's Fiber Festival registration - \$20. And 2012 Fairplay Burro Days booth registration - \$135.00. Motion by Ann. 2nd by Jerry. Motion passed 4/10/2012.
- B. Annual Meeting information- Lougene Baird motions and Ann Bruhns seconds that RMLA Conduct their annual meeting August 31st, 2012 at 7pm at Douglas County Fairgrounds and celebrate the 30th Anniversary. Motion passed.
- C. RMLA Free Membership drawing – The box will go out two more times this year, Estes Park Wool Market and Fair play. We have drawn three times this year for winners of year membership and will have two more. This has allowed us to collect names for marketing of potential new members.

Next meeting dates: May 16th, June 13th, July 11th

Dick Williams motions to close the meeting at 7:30pm by Dick Williams. Jerry Dunn seconds, all approved.