

Rocky Mountain Llama and Alpaca Association, Inc.

Board Meeting – August 19, 2015 6:30 RMT

The meeting was called to order at 6:35 RMDT. A quorum was met. Present were Lougene Baird, Linda Hayes, Geri Rutledge, Brent Holt, and Dick Williams.

Treasurer's Report. FirstBank of Colorado bank account balances.

Bookstore General Op	\$	582.54
CFL&A Production Savings		8,306.11
Corporate General Op		6,831.54
Fiber Committee Reserves		118.54
Insurance Reserves		4,839.28
Life Member Reserves		4,770.40
Liquid Asset		20,240.41
Marketing/Research Reserves		7,625.16
Premier Time Savings		23,253.84
Youth Reserves		1,354.17
TOTAL CASH	\$	77,948.80

FINANCIAL REPORT Bookkeeper report from Marilyn Arnold. 2015 Balance Sheet and P/L for 1/1/2015 - 7/31/2015 were sent to the Board.

- **July expenses:**

<i>Fiber:</i>	EPWM \$1604.63 (consignment); \$151.00 (sales tax)
<i>Corporate:</i>	PayPal fees - \$3.51
<i>Election:</i>	Postage/Shipping - \$86.39; Printing - \$34.94
<i>Events:</i>	Fairplay Awards - \$375.37
<i>Conference call:</i>	\$24.91
<i>General Postage:</i>	\$98.00

- **July income:**

<i>Calendar sales 2015:</i>	\$817.70 (posted on 7/1/2015)
<i>Calendar ads 2016:</i>	\$460.00
<i>Interest income:</i>	\$1.73
<i>Dues:</i>	\$120.00 (Ranch); \$10.00 (Youth)
<i>Fiber:</i>	\$362.78* (Burro Days eSquare)

*The balance of Burro Days will show on the August statement. The eSquare deposit was made to the bank in July.

All board approved checks have been written and mailed. There are no outstanding bills. All bank accounts have been reconciled as of 7/31/2015. (Please note that a portion of the monies from Fairplay races were deposited on 8/3/2015. There is still a check outstanding to be paid to RMLA.) (The balance of the monies from Burro Days will be deposited in the next few days, again an August deposit.) All deposits and/or transfers have been made to the appropriate accounts. All PayPal transfers have been made.

MOTION: Linda Hayes motioned to establish policy to keep 1 year's minimum insurance premium in our reserves after the Fairplay event. Brent Hold seconded and the motion passed.

MOTION: Brent Holt motioned to approve the financial report as submitted, Dick Williams second and the motion passed.

I. Committee reports

Bookstore - Lougene Baird- Liaison. Jan Adamyck, Chair. The Bookstore is business as usual. No new issues.

Calendar - Lougene Baird- Liaison. Dick Williams and Pat Bradstreet, Co-Chairs. Calendar – the calendar has been sent to the publisher and the photos along with business cards are being proofed. A few photos and ads are requiring additional work which will cause a delay in delivery. RMLA will announce when the calendars arrive at the bookstore for 2016 distribution.

Communications - Lougene Baird - Liaison. Ron Hinds - Chair.

- **Website** - Moving the Mission Statement to a more prominent position.
- **eBlast** - Keeping the members informed of events, but not over doing that.
- **Facebook** - Keeping up new information.

Education - Linda Hayes – Liaison. Advised that Mary Vavrina and Beau Beaty are committee members.

Events/Marketing - Dick Williams - Liaison. Mary Wickman, Chair. Events – A new event, the Montana BOW (Becoming an Outdoors Woman) workshop was held in the Lubrecht Experimental Forest on August 8 and 9 and was a great success. There will be an article coming out in the next Journal that tells about the success of this event. The Hope Pass - Leadville 100 is forthcoming this weekend with a record number of volunteers and llamas to assist in hauling supplies up to the high-altitude race area.

Fiber - Geri Rutledge - Liaison. Jill Knuckles and Cheryl Juntilla, Co-Chairs. Two events canceled and EPWM P/L finalize. It was decided the two events would not have enough population to support taking the booth, so the chairs decided against the event for this year. The Estes Park finances were complete once the membership income was placed into the proper account and the cost of the first booth space corrected.

Finance - Brent Holt - Liaison. Marilyn Arnold, Chair - See Treasury report.

Journal - Lougene Baird - Liaison. Kathy Stanko and Ron Hinds, co-Editors. - The deadline is tomorrow. Most of the work on the Journal has been finished. It will go to the printer and membership by deadline dates.

Library - Dick Williams - Library – There have been no requests for materials from members. All inventory is accounted for and in good shape. We have additional donations from Chris Switzer to add to the library including an article for the files.

Membership - Brent Hold - Liaison. Dick Williams, Chair. Membership – RMLA has one new member this month.

Publications Coordinator - Lougene Baird – The calendar has been sent to the printer. The first order of 100 calendars will be sent to the RMLA Bookstore. The Bookstore will distribute and be in charge of inventory.

Rescue - Linda Hayes - Liaison. Susi Hulsmeyer-Sinay, Chair. Advised we have Roger Burgoyne (Arizona) as committee member.

Youth and 4-H - Geri Rutledge - Liaison – Willow Kauffman and Marshal Rutledge, Co -Chairs - Thanks to Dave and Willow Kauffman for taking over the Youth Awards Program point tabulations in April and carrying it through the summer. They did a terrific job and have been tracking the youth. Marshal Rutledge is working alongside them and will transition to the chair after the 2015 awards are announced. Dave and Willow will complete 2015. Marshal will have two Senior Youth on his committee. They will work on drafting the revised guidelines/rules for 2016. The 2015 Youth Award Program winners will be advised after September 15 and announced in the Winter Journal. Since we have youth from 3 different states, it's not feasible to get them all together for a group announcement. Willow and Marshal are working together to decide prizes and how to contact High Point winners.

II. Old Business

A. Election report – no report.

III. New Business

A. Record of e-mail voting since the last Board meeting.

MOTION: Make the following motions which were approved by e-mail since the close of the last meeting a matter of permanent record. Motion by Dick Williams second by Linda Hayes. Motion Passed.

MOTION: Pay Steamboat Specialties invoice in the amount of \$375.37 for ribbons and awards for 2015 Fairplay event. Motion by Dick. 2nd by Linda. Motion passed July 16, 2015.

MOTION: Approve Marshall Rutledge as the Chair of the RMLA Youth Committee effectively immediately. Motion by Brent. 2nd by Linda. Motion passed July 16, 2015.

MOTION: Reimburse Geri Rutledge \$121.33 for printing, postage and supplies for the 2015 RMLA General Election. Motion by Lougene. 2nd by Brent. Motion passed July 16, 2015.

MOTION: Pay invoice from Claudia Langg in the amount of \$1081 for production of 202 Fairplay T-shirts. Motion by Lougene. 2nd by Brent. Motion passed August 4, 2015.

MOTION: Pay commission for Fiber Coop sales and Fairplay Burrow Days Craft Fair to Patti Morgan, Judy Stevens, Heather Corcoran, Geri Rutledge, Lisa Blider, Cheryl Keydel and Chris Switzer totaling \$411.76. Motion by Lougene. 2nd by Linda. Motion passed August 4, 2015.

MOTION: Pay sales tax collected to Colorado Department of Revenue for sales tax collected at the Fairplay Burrow Days Craft Fair. Motion by Linda, 2nd by Geri. Motion passed August 4, 2015.

MOTION: Approve text for 2015 Annual Meeting notice to be sent to membership. Motion by Linda. 2nd by Dick. Motion passed August 4, 2015.

MOTION: Reimburse Jill Knuckles \$350.00 for double booth registration for Salida Fiber Festival. In RMLA accounting \$175 will be charged to the event, \$175 will be charged to advertising. Motion by Lougene. 2nd by Dick. Motion passed August 4, 2015.

MOTION: Supply lunch for Annual Meeting lunch not to exceed \$500. Motion by Lougene. 2nd by Geri. Motion passed August 4, 2015.

Motion: Approve Board of Directors meeting for July 15, 2015. Motion by Dick. 2nd by Linda.
Motion passed August 4, 2015.

- B. Annual Meeting scheduled for September 19 in Sedalia Co at the home and ranch of Brent and Donna Holt to begin with lunch at 11:30am followed by the Annual Meeting. Another email blast will be sent as a reminder and asking for RSVP.

- VII. Motion to close meeting the meeting: Motion by Dick Williams and second by Geri Rutledge.
Motion passed. Meeting closed at 7:33 RMT.

The RMLA Board may convene in Executive Session to discuss items on this agenda, personnel matters or consult with its legal or accounting counsel.