

Rocky Mountain Llama and Alpaca Association, Inc.
Board Meeting Minutes
February 12, 2014 6:30pm MST

- I. The meeting was called to order at 6:42 RMT. A quorum was present. Present were Lougene Baird, Brent Hold and Ann Bruhn. Linda Hayes submitted particular proxies which will be noted.
- II. MOTION: Approve Ann Bruhn as Secretary. Motion by Brent, 2nd by Linda per particular proxy. Motion passed.
- III. Review and approve minutes from December 11, 2013 meeting. Motion by Brent, 2nd by Ann, Linda by particular proxy. Motion Passed
- IV. Treasurer's Report.

Bank balances are as of 2/10/2014.

Bookstore General Op	\$ 2,217.56
CFL&A Production Savings	11,438.25
Corporate General Op	4,288.35
Fiber Committee Reserves	454.76
Life Member Reserves	3,895.81
Liquid Asset	20,211.57
Research Marketing	3,407.13
Research Medical	5,714.78
Premier Time Savings	<u>22,843.29</u>
TOTAL CASH	\$74,471.52

Reflecting deposits the actual GenOp balance as of today is \$ 3632.16. All deposits have been made.

V. Committee -

- Bookstore - Liaison Lougene - Jan Adamcyk – Chair. Fourth Quarter 2014 royalties were paid. Accounting information sent to Treasurer for completion of 1099's. Concern: In Sept 2013 the Fiber Coop had 12 CFL&A in inventory. A record of 4 have been sold and money transfer to the Bookstore. The Fiber Committee indicates three are in inventory. Advise Bookstore to write off the missing CFL&A.
- Bylaws – Liaison Linda Hayes - Lougene Baird, Chair. A digital copy of the current Bylaws has been sent to the Membership Committee for inclusion in the 2014-2015 Member Directory.
- Calendar – Liaison Lougene - Dick Williams and Pat Bradstreet Co-Chair. To date, three business card ads and sixteen photos have been submitted – though 13 of these are from one member and a couple are in vertical format. May still be able to use these. No show or fiber related photos have been submitted.

- Education – Chair open. So far, no members have shown an interest in helping put on an educational event. This information is taken from member renewal forms.
- Events/Marketing – Liaison Ann - Mary Wickman, Chair Committee inventory located. The revised RMLA Event Application Form and Contract was submitted by the Committee and accepted by the Board on February 5. Seven events have been applied for and approved, more are to be added to the list soon. All have been sent to RMLA.com for posting on the event calendar. One event has asked for Certificate of Insurance. Contacted the insurance office and setup ability to request for certificates by email. Gave them Brent Holt's information for billing purposes. The Goals for the committee are: 1) Make form on Excel to use for emailing insurance company for certificates of insurance to make easier to process, discuss with Ron Hinds to put new forms on website, call or email organizers of events to plan for 2014 events, get materials from Jerry Dun..
- Fiber – Liaison - Ann - Jill Knuckles and Cheryl Juntilla Co-Chairs. The previously approved amount of \$350 for Commercial space along with the sales tax ID information was sent to the Estes Park Wool Market the first week in January.
- Finance - Liaison - Brent - Marilyn Arnold, Chair. Budgeting data has been entered into QuickBooks. This will help the Board keep on top of spending as budgeted.
- Journal – Liaison Lougene - Kathy Stanko and Ron Hinds - Co- Chairs - A good amount of articles have been received for the Spring Special Edition. All committees were extended the opportunity to put information in the next Journal concerning events for 2014 or to ask for help on committee project or work. So far, none have replied. Extra issues will be printed of this spring issue for distribution at RMLA events. The amount will be determined prior to printing. The Journal is still asking for a member to help with advertising. It would be appreciated if a member would step up to help.
- Library – Liaison Ann - Dick Williams, Chair. There has been no Library activity since the last report. All material is present and correct.
- Membership – Liaison Brent - Dick Williams, Chair. Renewals are progressing at a faster pace than last year. So far we have received sixty-five (65) renewal applications, representing 100 members – two Life Members have updated their information. This number includes twelve (12) Youth and two (2) Young Adult memberships renewed who have renewed There are a couple of new members who have already been added to the web site listing. Continue discussion on the confusion caused by the split membership year for YAP.
- Nominations and Elections – Liaison Linda - Maggie Merrill Brown, Chair. No report
- Publications Coordinator – Liaison Lougene - Journal only committee publishing in 2014.

- Rescue - Liaison Linda. Susi Hulsmeyer-Sinay. Susi is RMLA's new "Liaison" to the industry to help RMLA information concerning lama rescues. No report as Susi only start committee work this week. The Journal is researching the number of rescued animals and will work up a statistical report.
 - Communications – Liaison Lougene Baird
 - Website - Ron Hinds, Chair - All members who have renewed are now on RMLA.com
 - Email News Line - Ron Hinds, Chair. Three email communications were sent to the membership this month.
 - Facebook - Brianna Cozzetto - 72 'friends'.
- VI. Youth and 4H – Liaison Lougene - Brianna Cozzetto, Chair. Eleven Youth memberships have been received who qualify for the 2014 RMLA Youth Award Program (YAP), six from Colorado; 4 members are from Nebraska and 1 from South Dakota. The score keeping for the YAP began January 1, 2014 and will be awarded at the Rocky Mountain Regional Show. Continue to address the dues paid date for the 2015 program.
- VII. Old Business -

VIII. New Business

- A. Record of e-mail voting since the last Board meeting. **MOTION:** Make the following motions approved by e-mail since the close of the last meeting a matter of permanent record. Motion by Ann, 2nd by Brent, Linda approved by particular proxy. Motion Passed.
1. MOTION: Reimburse Ron Hinds \$214.55 for USPS invoice for mailing Winter Journal. Motion by Brent. 2nd by Linda. Motion passed. December 22, 2013.
 2. MOTION: Reimburse Brent Holt \$10 for filing the State of Colorado Department of Revenue Annual Periodic Report. Motion by Linda 2nd by Ann. Motion passed. December 23, 2013.
 3. Motion: Approve the Stars and Stripes Llama and Alpaca Show to take place in Waco Nebraska on May 3, 2014 and the 2014 Llama Camp to take place June 20 and 21, 2014 in Waco, Nebraska. Both events organized by RMLA members Geri Rutledge and Catherine Steele. Motion passed December 24, 2013.
 4. MOTION: Approve the return of the Grand Mesa/Kokopeli show scheduled for May 17 and 18, 2014. Motion by Katy. 2nd by Brent. Motion passed January 19, 2014.
 5. Motion: Approve the Event Application for Estes Park Wool Market Llama Show submitted by Jill Knuckles. Motion by Brent. 2nd by Ann Motion passed February 2, 2014.
 6. MOTION: Approve Susi Hulsmeyer-Sinay as Chair of the RMLA Rescue Committee effective immediately. Motion by Linda. 2nd by Brent Motion passed February 4, 2014.
 7. MOTION: Approve changes to Events Application and Contract as submitted by the Event Committee Chair, Mary Wickman. Motion by Ann. 2nd by Linda. Motion passed February 5, 2014
 8. MOTION: Reimburse Dick Williams a total of \$98.35 for receipts for expenses on behalf of the Membership Committee \$80.57 (printing - \$22.85

- and postage \$57.72) and Library Committee supplies totaling \$17.78. Motion by Brent. 2nd by Linda. Motion passed February 5, 2014.
9. MOTION: Approve Fruita Farm Days to be held on March 15, 2014 in Fruita, CO, organized by Glenn and Kathy Stanko as an RMLA event. Motion by Brent, 2nd by Ann. Motion passed February 9, 2014
 10. MOTION: Approve Share The Love to be held on February 15, 2014 in Grand Junction, CO, organized by Glenn and Kathy Stanko as an RMLA event. Motion by Brent. 2nd by Ann. Motion passed February 9, 2014.
- B. Review insurance renewal and pricing - Brent. Quotes are being asked from other agencies to try to lower premiums. Will have a special conference call to discuss. Brent will have more information in several days and have another short meeting.
- C. **Motion** to approve Letter to Cheryl J addressing her concerns. Motion by Brent, 2nd by Linda/by particular proxy. Motion passed.
- D. **Motion** to close by Brent.