

**Rocky Mountain Llama and Alpaca Association, Inc.**  
**Board Meeting Agenda August 14, 2013 6:30 RMT**

- I. Call meeting to order at 6:38pm. Determine quorum. Present were Lougene Baird, Geri Rutledge, Jerry Dunn, Ann Bruhn, Linda Hays.
- II. Minutes from July 10th, 2013 meeting have been reviewed and a motion was made by Ann Bruhn to accept, second by Linda Hayes, motion passed to approve the minutes.
- III. Treasurer's Report. Ann Bruhn. Current balances are as of August 12, 2013. Some invoices received have not been paid. Fiber Co-op consignments will be paid next week. All FirstBank accounts cycle on the last day of each month. All previous month's accounts have been reconciled. The 2013 Tax return has been filed.

Bookstore General Op	\$ 2,952.88
CFL&A Production Savings	11,435.36
Corporate General Op	2,058.79
Fiber Co-op E-square	742.16
Life Member Reserves	3,894.81
Liquid Asset	20,201.37
Research Marketing	1,271.53
Research Medical	5,713.33
Premier Time Savings	<u>22,705.58</u>
TOTAL CASH	\$ 70975.81

Held in trust by RMLA Board and not included in Total Cash Assets  
Llama Legal Defense Fund \$2,680.04

Linda Hayes motions to put the proceeds from Fairplay Llama Rama into a savings acct, to be held with the focus of paying of 2014 RMLA Insurance with this money. Ann Bruhn Seconds, Motion passed. Linda Hayes motions to accept the treasure report, Second by Jerry Dunn, motion passed.

- IV. Committee Reports
  - A. Bookstore – Ann Bruhn, Liaison. Bylaws – Lougene Baird, Chair. – Current Inventory 1,128 CFL books and 114 Youth Manual. Sales are down in general, due to economy.
  - B. Calendar – Linda Hayes, Liaison – The BOD made a decision on July 23<sup>rd</sup>, to not attempt to produce a calendar for 2014 due to the late time frames. The RMLA Calendar is a fund raiser and the Board along with a Chair will give a new plan for the 2015 calendar.
  - C. Education – Linda Hayes, Liaison. No report
  - D. Events/Marketing – Jerry Dunn, Liaison – No report
  - E. Fiber – Geri Rutledge, Liaison. Patti Morgan, Chair. Fairplay event sales were \$331. Weather was not as nice as in years past. So my recommendation will be to not participate next year. The next event is the silent auction at the LOCC show Aug. 31/Sept.1. This is to help offset any expenses the Fiber Co-op has incurred above revenues. Please take an item to donate to the show and turn in then. This has been a successful event for the fiber booth and helps keep it going!! Next weekend is the Salida Fiber Fest - it is the second year and promises to be a good event for the Co-op. October 5 and 6 is the Taos Wool Festival; Jill Knuckles is the booth manager. We also know that

Patti Morgan wants to retire as Chair of the Fiber Coop, and we will be looking for a replacement so this area of RMLA will continue.

- F. Finance – Ann Bruhn, Liaison. Marilyn Arnold, Chair. The committee is looking forward to developing the 2014 budget and will require the current budget and 2013 YTD actuals.
- G. Journal – Lougene Baird, Liaison. Kathy Stanko and Ron Hinds - Co- Chairs and Co-editors. Kathy and Ron became co-editors of the RMLA Journal on August 5, 2013, and are both very pleased to be of service to RMLA in this way. We want to thank Sue Grimm for her dedication and commitment to RMLA and The Journal over the past 2 years. Kathy and Ron are diligently working together in cooperation with the Liaison throughout this transition time. Kathy is handling content and Ron is in charge of layout and design. Kathy is also the focal point for submission of ads and associated dollars. Ron is coordinating with the printer and will also coordinate mailing. Marilyn Arnold has come on board as Proof Reader and her assistance has already been invaluable. Sue Grimm will be writing articles and soliciting new advertisers. The submission due date for the Fall 2013 issue is August 20<sup>th</sup>. The goal of our team is to have the Fall issue in the mail by September 20<sup>th</sup>. As a team, we plan to meet this deadline and goal.
- H. Library – Jerry Dunn, Liaison. Dick Williams, Chair. Three DVD copies are out on loan and overdue back. An e-mail reminder has been sent and a reply and apology has been received in response – they should be back shortly. All other material is present and correct.
- I. Membership – Ann Bruhn. Dick Williams, Chair Committee Reports – The current membership stands at 161. This includes: Youth Members – 4, Young Adults – 3, Life members – 27, Honorary members – 20. Post card reminders have been sent to the 49 members from last year who have not renewed their membership. To date, no response has been received. I have been in touch with the ILR and am working on getting mailing labels for their members in the rocky mountain region. These will be used for a mailing inviting new members. This was done in the past and resulted in quite a number of new members. I would request that in this mailing any new members joining in the fall be given memberships through the 2014 membership year. The cost of these labels will be 5 cents each (verified) – a total number from the ILR is not known as of yet. The Board is being asked to approve this membership campaign to begin in January for the 2014 renewal year.
- J. Nominations and Elections – Geri Rutledge – Liaison. Maggie Merrill Brown, Chair
- K. Pack – Jerry Dunn, Liaison. Dick Williams, Chair. Pack Committee – Efforts continue to get some pack related material in each issue of the Journal. Am finding efforts to get members who have expressed interest in packing more involved extremely frustrating. Have been working on a letter to send to these members that is in the final draft stage.
- L. Publications Coordinator – Lougene Baird. – No report
- M. Rescue – Linda Hayes, Liaison. Olin Allan, Chair – No report
- N. Website – Lougene Baird, Liaison. Ron Hinds, Chair – No report
- O. Youth and 4H – Geri Rutledge, Liaison. Brianna Cozzetto, Chair. The Chair would like to restructure the Award system and has two proposals. First Proposal: Remove Outstanding Youth Award and replace with Annual Youth High Point Award for ALL age groups. Youth members will receive points from January 1st through August 30th for various activities with llamas/alpacas. I want to try this program to encourage more youth to join RMLA. Do not have to be involved in ALSA, 4-H, FFA, any organization besides RMLA they HAVE to be a RMLA member on/before 1/1/14. I would like to

remove the requirement that all youth have to have a sponsor. I feel that is my job to be their sponsor and mentor. 2nd proposal- Since Geri is leaving me :( I would like to request Lougene as my Board Liaison.. We have worked well together since I became chairman of the Youth committee. It was decided to have more discussion on this topic, and allow Brianna to have the youth program.

#### V. Old Business

#### VI. New Business

Record of e-mail voting since the last Board meeting. **MOTION:** Make the following motions approved by e-mail since the close of the last meeting a matter of permanent record. Motion by Jerry Dunn. 2nd by Linda Hayes. Motion Passed. Motion:

1. Pay Steamboat Specialties invoice in the about of \$290.76 for the production of 2013 Fairplay Race ribbons. Motion by Ann. 2<sup>nd</sup> by Linda. Motion passed July 22, 2013.
2. Motion: Because of lack of ads and photographs from the membership cancel the 2013 RMLA Calendar. Motion by Linda, 2<sup>nd</sup> by Jerry. Motion passed July 23, 2013.
3. Motion: The 2013 Annual meeting will be held October 19 at 1:00 PM at Jim and Marta Haas' Soda Creek Llamas Ranch in Evergreen Colorado. Motion by Lougene. 2<sup>nd</sup> by Linda. Motion passed July 24, 2013.
4. Motion: Pay PJ Print Brokers invoice in the amount of \$570.79 for production and delivery of the Summer 2013 Journal: Motion by Ann. 2<sup>nd</sup> by Geri. Motion passed July 29, 2013.
5. Motion: Accept Ron Hinds and Kathy Stanko as co-editors of the RMLA Journal. Motion by Lougene. 2<sup>nd</sup> by Jerry Dunn. Motion passed August 5, 2013.
6. Motion: Pay Patti Morgan, Helen Schriener, Geri Rutledge, Cheryl Juntilla and Carolyn Ownby a total of \$268.10 for their share of the sales generated at the RMLA Fiber Coop Fairplay event. Motion by Ann, 2nd by Geri Motion passed August 12, 2013.
7. Motion: Pay sales tax collected at the Fairplay Fiber event in the amount of \$23.31 to the State of Colorado. Motion by Ann, 2nd by Geri. Motion passed August 12, 2013.
8. Motion: Reimburse Patti Morgan for out-of-pocket expenses incurred on behalf of the RMLA Fiber Coop. Motion by Ann. 2nd by Geri. Motion passed August 12, 2013.

- B. Future meeting schedule: Sept 11, 2013. Directors Elected will be in attendance and non-voting. Youth Committee Chair, Brianna Cozzetto requested to be present to discuss Youth and 4-H Committee work.

VI. Motion to close meeting. Jerry Dunn Motions to Close, Linda Hayes Seconds, Passed