

Rocky Mountain Llama and Alpaca Association, Inc.

Board Meeting – August 8, 2016

The meeting was called to order at 6:30 RMT. A quorum was met. Present were Lougene Baird, Geri Rutledge, Dick Williams, Jeanne Williams. Brent Holt Excused – arrived late on call.

Bookstore General Op	\$	678.96	
CFL&A Production Savings		5,558.89	
Corporate General Op		10,326.17	
Credit Card depo acct/Fiber sales		1.00	
Insurance Reserves		2,638.92	
Life Member Reserves		4,772.26	
Liquid Asset		20,259.02	
Marketing/Research Reserves		6,876.80	
Premier Time Savings		23,533.68	
Youth Reserves		1,173.71	
TOTAL CASH		\$ 76,419.41	as of August 5, 2016

Treasurers report:

Bookkeeper report from Marilyn Arnold reporting the income and expenses for June are an addendum to these minutes. The P/L and Balance Sheet for 7/31/16 were sent to the Board for review.

MOTION: Accept report as presented. Motion by Jeanne. Second by Geri. Motion passed.

Secretary report: The minutes for the July 18th, 2016 Board meeting have been approved and posted to the website.

Committee reports:

Bookstore – Lougene Baird- Liaison. Jan Adamyck, Chair. The July Bookstore bank account has been reconciled. The Bookstore Sales for the month of July increased as 61 copies of Caring for Llamas and Alpacas were sold leaving 581 remaining in inventory. No Youth Manuals were sold – 24 remain in inventory. Conversations continue to work on major revisions for the next printing. RMLA cannot reprint until current inventory is substantially reduced. Two steps will be done to work toward further reduction of inventory.

Additional information – Brent Holt is currently packaging historical financial records to send to Dick to be kept in the library inventory. Once this is complete, a bid will be made for shipping to Dick. The board will wait for a motion to approve funding until further information is available.

Calendar – Dick Williams- Liaison. Pat Bradstreet, Co-Chairs. Calendar. There is no plan to produce the 2017 calendar due to lack of response with business ads and photos.

E-Communications – Lougene Baird – Liaison. Ron Hinds – Chair.

Website – events and membership is updates as received

eblast – e-blasts for August and September events were sent to members as scheduled along with “save the date” for the Annual Meeting

Facebook – No new information

Education – Jeanne Williams – Liaison. Mary Vavrina Chair. The RMLA Booth will be set up at the GFair in Laramie WY Sept 24, 25.

Events/Marketing – Dick Williams – Liaison. Mary Wickman, Chair. Events. The most recent event approved is the Higher Grounds Fair in Laramie WY by Gayle Woodsum.

Fiber – Geri Rutledge – Liaison. Jill Knuckles and Cheryl Juntilla Co Chairs. Next events are Salida and Taos.

Finance – Brent Holt – Liaison. Marilyn Arnold, Chair. There are no concerns that have been presented to the Board. All RMLA financial records are being shipped for storage in the RMLA Library along with earlier financial information already in the library.

Journal – Lougene Baird – Liaison. Kathy Stanko and Ron Hinds, Co-Chairs/Editors. Journal deadline is August 20th. Copy that has already been submitted is very close to filling the fall issue but not enough for 36 pages.

Library – Dick Williams – Library. Dick reported two donations and Ron is duplicating information onto CD's.

Nominations & Elections – Geri Rutledge – Liaison. Christine Abel, Chair. August 11th due date for accepting nominations and bios for the mailing to qualified voters in the membership. The mailing will be sent August 17th. Also included in this mailing will be information for the Annual Meeting Oct 8th, to meet the guidelines of notifying members 30 days before the Annual Meeting.

Membership – Brent Holt – Liaison. Dick Williams, Chair. Nothing new to report with membership.

Pack – Dick Williams – Liaison Susi Hulsmeyer-Sinay, Chair. Nothing new to report

Publications Coordinator – Lougene Baird - The fall and winter issues of the Journal are the two remaining items to be published this year.

Youth and 4H – Geri Rutledge – Liaison. Marshal Rutledge, Chair. The 2016 YAP Youth Awards Program remains in effect, some of the youth are going full blast, turning in points, some have missed the deadline to turn in points for events they did attend. The pictures being sent are being used in the Journal. Discussion about awards for the end of the year are in progress.

II. Old Business –

1. Gary Carlson met with Ron Hinds and Marilyn Arnold. All of the accounting has been done and deposits will be made Monday. Ron Hinds has scanned Gary's notebook on the event planning.
2. Bobra Goldsmith Leadership Award. Jerry Dunn has agreed to accept nominations for the 2017 Award to be given at the NWSS. See article attached to agenda to approve for Journal ad.

Motion: Approve announcement for nominations for BGLA for Journal. Motion by Lougene. 2nd by Dick. Motion passed.

3. Annual Meeting, Set Date for October 8th and include the details of the meeting in the Election mailing to go out in August.

Motion: Approve insert for the mailing. Motion by Jeanne. 2nd by Geri. Motion passed.

III. New Business

Motion: Make the following motions which were approved by e-mail since the close of the last meeting a matter of permanent record. Motion by Dick Williams, second by Jeanne, motion passed.

1. MOTION: Pay Steamboat Specialties, Inc., invoice in the amount of \$378.45 for production of ribbons and rosettes for the 2016 Fairplay Event. Motion by Lougene. 2nd by Dick. Motion passed July 19.
2. MOTION: Reimburse Wally Juntilla \$22.56 (Harbor Freight Tools for ties - \$1.59 and OfficeMax for 3 Manifold Books - \$20.97) for receipts submitted on behalf of the RMLA Fiber Booth to be paid for using Silent Auction money. Motion by Geri. 2nd by Dick. Motion passed July 22, 2016.
3. MOTION: Approve 2016 Annual Meeting to be held on October 8. An educational class at Denver Recycling/Repurpose will begin at 10:00 AM. A lunch to follow will be held at the Ramada Plaza, Northglenn CO. The projected budget is \$750 for meeting space and lunch for 30 members at \$25 each. Motion by Geri. 2nd by Lougene. Motion passed July 22, 2016.
4. MOTION: Reimburse Gary Carlton \$399.53 for expenses paid out-of-pocket for the event. All receipts will remain in accounting file. Motion by Geri. 2nd by Jean. Motion passed August 2, 2016.
5. MOTION: Approve July 18, 2016 Directors Minutes. Motion by Brent. 2nd by Dick. Motion passed August 2, 2016.

Next Meeting is set for September 2nd, pending availability of Board Members.

Dick motions to close meeting at 8pm RMT, Geri Seconds, motion passed.

RMLA BOARD MEETING: JULY 2016

FINANCIAL REPORTS: JUNE 2016

RMLA BALANCE SHEET AS OF 6/30/2016

RMLA P&L FOR 1/1/2016 - 6/30/2016

JUNE INCOME:

Corporate

Grants/Gifts	10.00
Interest	71.70
Dues	600.00
TOTAL CORPORATE	681.70

Committees

Bookstore	39.02
TOTAL COMMITTEES	39.02

Events

Fairplay Entry Fees	360.00
TOTAL EVENTS	360.00

Fiber Committee Events

Estes Park Wool Market	1277.88
EPWM Silent Auction	635.50
TOTAL FIBER	1913.38

Youth Silent Auction	601.00
TOTAL YOUTH	601.00

Journal

Journal Ads	356.80
TOTAL JOURNAL	356.80

TOTAL INCOME **3951.90**

NOTES:

Checks Written: Two board approved checks will be cut on 7/2/2016.

Bank Reconciliations: All bank accounts have been reconciled as of 6/30/2016.

Deposits/Transfers: All deposits have been made. One transfer remains to be transferred.

Paypal: One Paypal transfer remains to be transferred.